

RESOLUTION 09-177

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, APPOINTING MAIDA GUTIERREZ TO THE BOARD OF COMMISSIONERS OF HIALEAH HOUSING AUTHORITY OF THE CITY OF HIALEAH, FLORIDA FOR THE REMAINING BALANCE OF A FOUR (4)-YEAR TERM ENDING ON FEBRUARY 14, 2013.

WHEREAS, this resolution shall serve as the certificate of appointment, which will be filed with the City Clerk, as conclusive evidence of the due and proper appointment of MAIDA GUTIERREZ as a Hialeah Housing Authority Commissioner.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HIALEAH, FLORIDA, THAT:

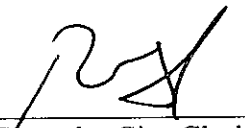
Section 1: MAIDA GUTIERREZ is hereby appointed to the Board of Commissioners of the Hialeah Housing Authority of the City of Hialeah, Florida, for the remaining balance of a four (4)-year term ending on FEBRUARY 14, 2013.

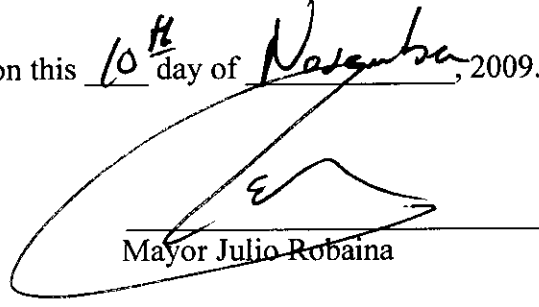
PASSED AND ADOPTED this 9th day of November, 2009.


Carlos Hernandez
Council President

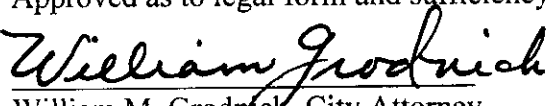
Approved on this 10th day of November, 2009.

Attest:


Rafael E. Granado, City Clerk


Mayor Julio Robaina

Approved as to legal form and sufficiency:


William M. Grodnick, City Attorney

Resolution was adopted by a unanimous vote with Councilmembers, Caragol, Casals-Muñoz, Cue, Garcia-Martinez, Gonzalez, Hernandez, and Yedra voting "Yes".

Maida Gutierrez
7215 W. 15th Avenue
Hialeah, FL 33014
(305) 898-7492

Profile:

Plan, organize and oversee the overall commercial construction development for large real estate developers in Hialeah, Florida

Professional Experience:

Palm Springs Mile Associates, Ltd.

Development – Construction Coordinator

March 1995 to present

419 W. 49th Street, #300 Hialeah, FL 33012

Responsibilities:

- Blueprint review and analysis of project
- Bidding negotiations
- Contractor selection and negotiations
- Preparation of construction documents
- Scheduling project budget
- Following up with City of Hialeah inspections
- Project development and certification of occupancy / completion
- Property Management of 1.2 million s.f. of commercial / retail shopping center

Skills & Strength:

- Excellent communication skills
- Excellent time management to finish the work scheduled on time
- Efficient management & leadership ability
- Effective budgeting and cost management of projects
- Efficient planning & coordination of activities
- Excellent communications with architects, engineers, and City of Hialeah Building Officials
- Effective quality checking of final deliveries
- State of Florida Notary Public

Education:

Miami-Dade Community College

Courses taken: Business Law, Humanities, English, Natural Environment, Principles of Banking and Principles of Accounting I.

Computer Skills:

Microsoft Windows, Excel, Internet and e-mails

Julio Robaina

Mayor

Carlos Hernandez

Council President

Jose Yedra

Council Vice President



Council Members

Jose F. Caragol

Vivian Casals-Muñoz

Katharine E. Cue

Isis Garcia-Martinez

Luis Gonzalez

City of Hialeah

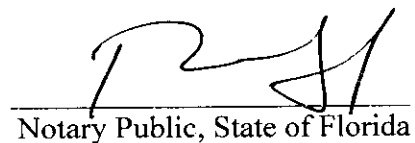
OATH OF OFFICE

I, **Maida Gutierrez**, residing at **7215 West 15 Avenue, Hialeah, FL 33014** do solemnly swear or affirm that I will support, protect and defend the Constitution and the laws of the United States, the State of Florida, the Charter and the Code of the City of Hialeah, and in all respects will faithfully discharge the duties of an appointed member of the Board of Commissioners of the Hialeah Housing Authority of the City of Hialeah, Florida.


Affiant

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

Sworn to or affirmed and subscribed before me on this 15 day of November, 2009
by Maida R. Gutierrez at Hialeah, Florida.


Notary Public, State of Florida



 Personally known to me
 Produced identification 6362-556-63-587-0
Type of identification produced 7215 W. 15 Ave, Hialeah, FL 33014 (u)



Julio Robaina
Mayor

Carlos Hernandez
Council President

Jose Yedra
Council Vice President



Council Members

Jose F. Caragol
Vivian Casals-Muñoz
Katharine E. Cue
Isis Garcia-Martinez
Luis Gonzalez

City of Hialeah

November 10, 2009

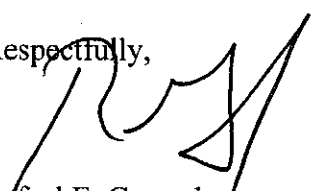
Maida Gutierrez
7215 West 15 Avenue
Hialeah, FL 33012

Dear Ms. Gutierrez:

It is my pleasure to inform you that the Hialeah City Council, at its meeting of November 10, 2009, appointed you to serve on the Hialeah Housing Board. Your term of office will expire on February 14, 2013.

Congratulations on your appointment.

Respectfully,


Rafael E. Granado,
City Clerk

cc: Alex Morales, Executive Director, Hialeah Housing Authority